



Welcome to
**Tormarton
 Parish Council**



Parish Clerk's Report – July 2020

Actions from the meeting of Tormarton Parish Council on 6th July 2020:

06/07/2020 – No 5. To Approve the Minutes of the Extraordinary Meeting of Tormarton Parish Council held on 15th June 2020 and to note any issues.

Addendum added to item 6 that reads 'The Parish Council objected to this planning application and appreciated the parishioner's views on this application'.

06/07/2020 – No 6. To consider the adoption of the following policies:

- a) Complaints Policy**
- b) Publication Scheme**
- c) Freedom of Information Policy**
- d) Statement of Training Intent**
- e) Community Engagement Strategy**

Policies have been uploaded to the website with the addendum as detailed in the minutes.

06/07/2020 – No 9. Tormarton Parish Council Marquee

Poster sent to Cllr N Davis for the event as well as displayed on social media and the website.

06/07/2020 – No 11. To consider any planning applications received and agree any actions

Planning Enforcement response has been circulated to all Councillors on 10/08/2020.

Date	Hours	Detail
06/07/2020	2	Emails and Website. Full Council Meeting.
09/07/2020	1	Minutes from Council Meeting.
14/07/2020	1	Actions from Minutes and Finance Sheets.
17/07/2020	1.5	Actions from Minutes. Updating Website. Cashbook maintenance.
20/07/2020	1.5	Planning Queries. Local Council Award Scheme. Councillor Vacancy Poster.
23/07/2020	1.5	Emails and Payroll. Email Forwarding Actioned.
27/07/2020 - 31/07/2020	4.5	Paid Leave.
Total Hours for June	13	
Minus contracted hours	-18	
C/F from previous months	13.7	
Owing to Clerk (Council)	8.7	