

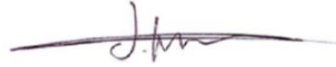


Welcome to  
**Tormarton  
Parish Council**

Dear Cllr Simon Stevens, Cllr Katy Pool, Cllr Janet Wells and Cllr Nick Davis,

You are hereby summonsed to attend the Meeting of Tormarton Parish Council on **Monday 6<sup>th</sup> July 2020 at 18:45**.  
This meeting will be held by a virtual video link, which can be accessed below. The agenda is provided below.

Yours sincerely,



**Jack Turner** Cert.CiLCA  
**Parish Clerk and RFO.**

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**AGENDA**

To access the meeting by virtual video link please click [HERE](#) and enter the meeting ID (823 9009 7064) and enter the password (967686)

1. To receive any questions from the members of public present.
2. To consider the apologies for absence and decide whether to accept them.
3. Declaration of Interest.
4. To approve the minutes of the meeting of Tormarton Parish Council held on 1<sup>st</sup> June 2020 and to note any issues.
5. To approve the minutes of the Extraordinary meeting of Tormarton Parish Council held on 15<sup>th</sup> June 2020 and to note any issues.
6. To consider the adoption of the following policies and strategies:
  - a) Complaints Policy
  - b) Publication Scheme
  - c) Freedom of Information Policy
  - d) Statement of Training Intent
  - e) Community Engagement Strategy
7. To review Tormarton Parish Council's asset register and agree any actions.
8. To discuss initial ideas for a 3-year action plan for Tormarton Parish Council and agree to draft these up into a simple plan for public consultation.
9. Tormarton Parish Council Marquee:
  - a) To review the terms and condition of hire including hire charges and agree any actions.
  - b) To review the booking form and agree any actions.
  - c) To consider the promotional poster and agree any actions.
10. Tormarton Parish Council Finance:
  - a) To note the position of the two bank accounts.
  - b) To receive the Bank Reconciliation for June.
  - c) To note the income, expenditure and monthly accounts reports for June.
  - e) To consider the expenditure report and authorise payments.
  - f) To receive the procedure note for financial checks and agree to adhere to it.
  - g) To consider the reserves policy and agree any actions.
11. To consider any planning applications received and agree any actions.
12. To receive any reports from South Gloucestershire Councillors.
13. To note the Parish Clerk's report for June which incorporates the quarterly financial report.

14. To receive updates on Traffic, Speeds and Parking within and Around Tormarton Village
  - a) Community Speed Watch
  - b) Tormarton & West Littleton "Blackspots"
  - c) Application for Traffic Calming Funding
  - d) Tormarton Village Events Parking
  
15. To receive an update from the following committees:
  - a) Village Hall Committee
  - b) Village Pond Committee
  - c) Playing Field Committee
  
16. To receive an update on local footpath signs.
  
17. To note that the date of the next meeting will be on Monday 7<sup>th</sup> September 2020 at 18:45.