

TORMARTON PARISH COUNCIL

The minutes of the Extraordinary Meeting of Tormarton Parish Council held on Wednesday 11th November 2020 at 20:15 via a virtual meeting link.

Councillors: Cllr Simon Stevens (Chairman), Cllr Katy Pool, Cllr Janet Wells and Cllr N Davis.

In Attendance: Jack Turner (Parish Clerk and RFO) and Cllr S Reade (District Councillor)

Members of the Public: None

11/11/2020 – No 1. To consider the apologies for absence and decide whether to accept them.

None received.

11/11/2020 – No 2. Declaration of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

11/11/2020 – No 3. To approve the minutes of the meeting of Tormarton Parish Council held on 5th October 2020 and to note any issues.

RESOLVED: It was unanimously agreed to approve the minutes as a true and accurate record.

11/11/2020 – No 4. To approve the minutes of the meeting Tormarton Parish Council held on 2nd November 2020 and to note any issues.

RESOLVED: It was unanimously agreed to approve the minutes as a true and accurate record.

11/11/2020 – No 5. To receive the Parish Clerk's report for October 2020.

The Council received the reports and were updated on the actions.

11/11/2020 – No 6. Tormarton Parish Council Finance:

a) To note the position of the Two Bank Accounts:

As of 11th November, the positions of the accounts were:

Current Bank Account - **£5665.15**

Business Reserve Account - **£10,878.29**

b) To receive the bank reconciliation for October.

The council received the bank reconciliation and they were accepted as a true record.

c) To note the income, expenditure and monthly accounts reports for October.

Noted.

d) To receive the expenditure report and authorise payments.

RESOLVED: It was unanimously agreed to approve the report and authorise payments as below.

Company	Invoice Detail	Net (cost to council)	VAT	Gross	Our Ref
Jack Turner	Refund of Expenses: Wreath Donation.	£ 20.00	£ -	£ 20.00	11-20-002
Simon Stevens	Refund of Expenses: Laminating Pouches	£ 9.99	£ -	£ 9.99	11-20-003
	Total for November 2020	£29.99	£0.00	£29.99	

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e) To consider the draft 'Distribution of Marquee Funds' policy and agree any actions.

RESOLVED: It was agreed with one abstention that the monies should be earmarked at year end into a budget code called 'Grassroots Community Funds'. The funds will become available to groups on a project by project basis in line with the Parish Council's Grant Awarding policy.

f) To discuss any items to be included in the budget for 2021/2022.

The Council noted the budget proposal document drafted by the Clerk. The Clerk would check the contract with SWAS to identify any on-going costs including those that need to be budgeted for within 2021/22 budget year.

RESOLVED: It was unanimously agreed to email budget ideas to the Clerk in advance of the next meeting.

11/11/2020 – No 7. To receive a verbal update from the Chairman on how COVID-19 could affect the Parish.

Cllr Stevens provided an update. The community group were still in action although there was a consensus that it wasn't used. Cllr Stevens had changed all the signage on the play area.

11/11/2020 – No 8. To receive details of complaints from parishioners relating to the delivery of an additional mobile home at the Stoney Acre site.

Cllr Stevens provided an update on complaints regarding the delivery of a new mobile home to the site. He confirmed that he had received multiple telephone complaints regarding the delivery of a new mobile unit to the site, and the alleged damage that this had caused to a road sign. He said that South Gloucestershire Council had been asked to inspect the sign to make sure it had been replaced safely, and that he was awaiting responses. It was noted that any further complaints should be lodged directly with the Enforcement Team, and that any parishioners wishing to make a complaint can do so via the online portal. Cllr Stevens said that the Parish Council would monitor the situation and consider how deal with any requests for support or escalation if they follow.

11/11/2020 – No 9. To receive updates from members on ongoing Parish issues:

a) Update on Traffic Order Schedule from South Gloucestershire Council.

The Clerk raised the consultation on the A46/B4465 scheme by South Gloucestershire Council. It was agreed that all Councillors would send their thoughts on the scheme to the Clerk.

RESOLVED: It was unanimously agreed for the Clerk to write to South Gloucestershire Council to ask them to allow the Parish Council more time to formulate a response.

b) Community Speed Watch.

c) Tormarton & West Littleton "Blackspots".

d) Application for Traffic Calming Funding.

e) Tormarton Village Events Parking.

No update was given.

f) Christmas Events in Tormarton and West Littleton.

Cllr K Pool had positive feedback from the Village Hall committee about an event. There was discussion of events happening on 20th and 21st December in Tormarton with West Littleton having their event also. It was noted that this could be impacted due to COVID-19. Cllr Stevens would circulate an email to all Councillors about Christmas events.

g) Victoria County History – Gloucestershire.

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Cllr K Pool provided an update. Sufficient funds have been identified for the history of West Littleton to be compiled. Gloucestershire County History Trust has covered some of the funding, with grants also from our District Councillors and from very generous private donations. The work has started and will take around 6 months to complete.

h) Remembrance Day in the Parish.

Cllr S Stevens provided an update. A small service was held in Tormarton whereby Cllr Stevens laid a wreath on behalf of the Parish Council. Cllr S Stevens also laid a small cross in West Littleton on 11th November.

11/11/2020 – No 10. To receive an update from the following committees.

a) Village Hall Committee

Cllr K Pool provided an update on the most recent meeting. There was no news on when the Village Hall would be reopening to the community. The clean up day was now cancelled and pencilled in for the first weekend of December.

b) Village Pond Committee

Cllr J Wells provided an update. The Council noted that a planting scheme was being derived to fill the gaps left by the felled Ash trees.

c) Playing Field Committee

Cllr N Davis provided an update. The tarmacking of the car park was to be started on week commencing 22nd November.

11/11/2020 – No 11. To set the date and time of the next meeting of Tormarton Parish Council.

The date of the next meeting would be Monday 7th December at 19:30.

The meeting was closed by the Chairman at 21:51.