

TORMARTON PARISH COUNCIL

The minutes of the Meeting of Tormarton Parish Council held on Thursday 7th January 2021 at 19:30 via a virtual meeting link.

Councillors: Cllr Simon Stevens (Chairman), Cllr Katy Pool, Cllr Paul Gabb, Cllr Nick Davis (19:32) and Cllr Janet Wells (19:33).

In Attendance: Jack Turner (Parish Clerk and RFO) and Cllr Stephen Reade (District Councillor).

Members of the Public: None

07/01/2021 – No 1. To receive any questions from the members of public present.

No questions were received.

07/01/2021 – No 2. To consider the apologies for absence and decide whether to accept them.

None received.

07/01/2021 – No 3. Declaration of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

07/01/2021 – No 4. To Approve the Minutes of the Meeting of Tormarton Parish Council held on 7th December 2020 and to note any issues.

RESOLVED: It was unanimously agreed to approve the minutes as a true and accurate record.

07/01/2021 – No 5. To receive any reports from South Gloucestershire Council Councillors.

Cllr S Reade provided an update. He updated members on the local plan. He also provided an update on the call for sites, which had now closed, which the Parish Council were unaware of. South Gloucestershire Council were very aware of the sharp increases in COVID-19 cases in the area and were taking steps to control this.

07/01/2021 – No 6. To receive the Parish Clerk's report for December 2020.

The Council received the report and were updated on actions.

07/01/2021 – No 7. Tormarton Parish Council Finance:

a) To note the position of the Two Bank Accounts:

As of 7th January 2021, the positions of the accounts were:

Current Bank Account - **£4894.32**

Business Reserve Account - **£10,878.47**

b) To receive the bank reconciliation and bank statements for December.

The council received the bank reconciliation and they were accepted as a true record.

c) To note the income, expenditure and monthly accounts reports for December.

Noted.

d) To receive the expenditure report and authorise payments.

Cllr S Stevens declared his interest and confirmed he would not vote on the item.

RESOLVED: It was agreed with one abstention to approve the report and authorise payments as below.

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Company	Invoice Detail	Net (cost to council)	VAT	Gross	Our Ref
Simon Stevens	Expenses Form: Christmas Celebration Visit 2020	£ 20.00	£ -	£ 20.00	01-21-001
Simon Stevens	Expenses Form: A2 Scanned Plan of Pavilion	£ 5.40	£ -	£ 5.40	01-21-002
Simon Stevens	Expenses Form: HDMI Cable for Projector	£ 8.99	£ -	£ 8.99	01-21-003
Simon Stevens	Expenses Form: Christmas Decorations	£ 27.98	£ -	£ 27.98	01-21-004
Total for January 2021		£62.37	£0.00	£62.37	

07/01/2021 – No 8. To consider the Planning Application Procedure and agree any actions.

The Clerk talked through this document. It was noted that common practice was for Parish Councillors to contact any parishioners direct to make the application known to them.

RESOLVED: It was unanimously agreed to adopt the procedure, with an amendment to say that;

- A GDPR compliant mailing list will be set up on the Parish Council website for immediate emails to be sent out to those who residents who have signed up for updates.
- Parish Council members will endeavour to inform residents of all planning applications within the Parish.
- All planning applications will be posted on the Parish noticeboards.
- All planning applications will be posted on the Parish Facebook page.
- A caveat will be included in the Parish newsletter to read ‘All planning applications will be posted onto the Parish noticeboards as well as the Parish Facebook Page and The Parish Council website’.

07/01/2021 – No 9. To consider South Gloucestershire Council’s Consultation on the Local Plan 2020.

The Council considered the local plan in great detail. There was agreeance that the ‘DAP’ was out of date and needed updating. There was concern over the sites which had been identified and there was also concerns over the green spaces listed. It was agreed that the Parish needed to be aware of this as a whole and offer their responses, either to the Parish Council or direct to South Gloucestershire Council. Cllr S Reade advised that the Council need to take a general approach at this stage and correct any wrong information that is within the plan.

RESOLVED: It was unanimously agreed that Cllr K Pool and The Clerk would pull a submission response together from members thoughts as well as Parishioners thoughts on the plan. This would then go forward to the Full Council meeting in February for debate and possible agreeance.

07/01/2021 – No 10. To consider investigating a neighbourhood plan for the Parish.

Cllr K Pool talked through this item. There was general consensus that there was not enough time at present to deliver this plan and Cllr K Pool would feed this back to the resident who had offered to assist the Council.

RESOLVED: It was unanimously agreed for this to be revisited when the Parish Council have sufficient time to implement this plan successfully.

07/01/2021 – No 11. To consider the viability of installing a dog/litter bin in Tormarton.

Cllr Stevens talked through this item. It was agreed that the installation of a bin probably would not deter the amount of dog excrement that there is being left behind by the owners.

RESOLVED: It was unanimously agreed that a notice will be put in the newsletter encouraging parishioners to clean up after their dogs and dispose of it responsibly.

07/01/2021 – No 12. Review of Community Engagement with the Christmas Activities in the Parish.

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Cllr S Stevens provided an update. The Council were pleased to note that the activities were well received and that it was a great way of involving the community. All events within the Parish were well attended given the circumstances due to COVID-19.

07/01/2021 – No 13. To receive updates from members on ongoing Parish issues:

a) Update on Traffic Order Schedule from South Gloucestershire Council.

b) Community Speed Watch.

No update was given on the above items.

c) Tormarton & West Littleton “Blackspots”.

Cllr N Davis raised concerns over vehicles parked which were blocking the vision of oncoming traffic. Cllr S Stevens raised this with the police.

Cllr J Wells raised concerns over the posts on Norley Lane which protect the edges and the walls. These hadn't been renewed on the new sections of the wall. Cllr S Reade pointed Cllr J Wells in the direction of the South Gloucestershire Council website investigation page.

d) Tormarton Village Events Parking.

No update was given on the above items.

07/01/2021 – No 14. To receive an update from the following committees.

a) Village Hall Committee

Concerns over the removal of Beech Trees were noted and Cllr K Pool would refer this to the committee.

b) Village Pond Committee

Cllr J Wells provided an update. The ‘Sponsor a Tree’ project has raised an terrific amount of money. There were concerns over the silk coming into the pond and Cllr S Stevens has spoke to the drainage team at South Gloucestershire Council and they would attend site later this month.

c) Playing Field Committee

Cllr N Davis provided an update. The new car park had now been finished.

07/01/2021 – No 15. To set the date and time of the next meeting.

It was agreed to hold the next meeting on 1st February 2021 at 7:30pm.

The meeting was closed by the Chairman at 21:46.