

# Tormarton Parish Council

## Minutes of the Annual Meeting of The Parish Council Held on Monday 14th May 2018 In the Parish Hall, Tormarton

**Present:** J Wells, M Horgan, C Orchard, D Williams

### **1. Election of Chairman & Vice-Chairman**

Councillor Wells was re-elected as Chairman, being proposed by Councillor Horgan and seconded by Councillor Williams.

Councillor Williams was elected as vice Chairman, being proposed by Councillor Wells and seconded by Councillor Orchard.

### **2. Declaration of Acceptance of Offer**

The Chairman and the Vice Chairman accepted their appointment and signed the respective declarations of office.

### **3. Apologies**

Jane Smart

### **4. Minutes of the last meeting**

The minutes of the last meeting on 8th May 2017 were approved as a true record of the meeting and Councillor Wells was authorised to sign them.

### **5. To Review Council Documents**

#### 5.1. Standing Orders

Reviewed and agreed still fit for purpose

#### 5.2. Financial Regulations

Reviewed and agreed still fit for purpose

#### 5.3. Equality & Diversity

Reviewed and agreed still fit for purpose

#### 5.4. Safeguarding Children and Vulnerable Adults

Reviewed and agreed still fit for purpose

### **6. Date of Next Meeting**

The date and venue of the next Annual Meeting of The Parish Council will be notified and held in May 2019.

Gill Penberth  
Clerk to Tormarton Parish Council

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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