

TORMARTON PARISH COUNCIL

Minutes of the Meeting of Tormarton Parish Council
held on Tuesday 19th June 2018 in the Parish Hall, Tormarton

PC Attendees: John Wells David Williams Charlie Orchard Jane Smart Katy Pool

Other Attendees: Sue Hope

1. Apologies

2. Declaration of Interest

John Wells - the Playing Field

3. Public Participation

None

4. To approve the Minutes of the last meeting Monday 14th May 2018

The minutes of the meeting held on Monday 14th May 2018 were circulated to the councillors.

Item 10.2 Defibrillators should read:

The defibrillator and CPR training that was held in April was well-attended and John Wells had received messages of support from people unable to attend. It was agreed that in principle defibrillators are *made* available in both villages. The options available are to either buy the defibrillators outright or effectively rent them through the South Western Ambulance Service. It was agreed to defer the latter decision to the next meeting after more costings could be gathered.

Item 15 To Receive Updates on the Playing Field should read:

It has been reported that there may be structural problems with the pavilion. Initial ball-park estimates *for both this and other works required* have suggested that this could cost in the region of £23,000 to rectify. John Wells has applied for a grant from Sport England to go towards the majority of the cost.

5. To Receive the Parish Clerk's report

This was sent out with the Agenda and taken as read. There were no further actions.

6. To Receive the Unitary Councillors report

Attached to minutes

7. To Receive Financial Statements to 18th June 2018

Tormarton Parish Council Current Account as in the Cash Book at 18/06/2018	£5,175.04
Tormarton Parish Council Reserve Account as in the Cash Book at 11/05/2018	£12,317.99

7.1. Cheques

Cheque number 577 for £21.00 was issued to HMRC for the PAYE proportion of the Clerk's salary for May.

Cheque number 578 for £25.94 was issued to Mrs H Gent to reimburse her for materials purchased for the Community Service work in the village.

Cheque number 579 for £100.00 was issued to Ros Wilson for her work on the Internal Audit.

7.2. Annual Return - Governance Statement

The Annual Governance statement was approved and signed

7.3. Annual Return - Accounting Statement

The Accounting statement was approved and signed

8. To Review Planning Matters

8.1. To Review Application PK18/2548/F Dunsdown Bungalow, Dunsdown Lane

There was no objection. GP to respond accordingly.

ACTION: GP

9. Correspondence – Items for Discussion and to determine responses

9.1. Bus Franchising in WECA

The letter from Timsbury Parish Council was considered and it was felt that more information was required on how bus franchising would work. No action to be taken at this time.

Signed: _____

Date: _____

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9.2. Unauthorised Traveller Site Consultation

The consultation was discussed at length and John Wells agreed to compose a response that reflected the feeling in the village. **ACTION: JW**

9.3. Gypsy Crossroads - Accident Blackspot?

A member of the public contacted the Parish Council after an accident and wondered whether there were any improvements planned at the crossroads. After some discussion it was agreed that the Clerk would contact Streetcare to ensure that the vegetation is cleared on a regular basis. **ACTION: GP**

10. Community Concerns

10.1. Noticeboards in Tormarton and West Littleton

To be carried over to the next meeting. **ACTION: GP**

10.2. Defibrillators

The options available are to either buy the defibrillators outright or effectively rent them through the South Western Ambulance Service. It was agreed to go with the rental option through South Western Ambulance Service. Two people from West Littleton and two people from Tormarton have agreed to carry out the regular checks that are required. GP was asked to set up a meeting with South West Ambulance Service to confirm procedure and obtain advice on where they would be best installed. **ACTION: GP**

10.3. Tormarton Bus Shelter

It was agreed to accept Ray Roberts' offer to carry out repairs to the Bus Shelter for the cost of materials. John to progress. **ACTION: JW**

10.4. Responses to Parish Councillor Vacancy

There had been no responses to the item in the village newsletter. Katy Pool was therefore co-opted and welcomed onto the Parish Council.

10.5. Old Hundred Lane

The lane is very overgrown and GP was asked to report this to South Glos Council with a view to getting it cleared. **ACTION: GP**

11. To Receive an update on Traffic within Tormarton Village

11.1. To review evidence regarding a need for speed restrictions on Church Road & Marshfield Road

South Glos Council have installed the speedvisor signs at both sites. No results have been received as yet, although there is still a sign in Church Road.

12. To Review Progress on the Park & Share Proposal

There was no further progress to report.

13. To Receive Updates on the Village Hall

The latest minutes have been distributed

14. To Receive Updates on Tormarton Village Pond

A Nature Day is being planned for 2019. It will be a joint venture with the Village Hall

15. To Receive Updates on the Playing Field

The Sport England grant application has been turned down. The communities landfill scheme may be an option and is being explored.

16. To Receive Updates on the Marquee

The Marquee has been provisionally booked for the weekends of 21st/22nd July and 28th/29th July. GP to chase as no deposit has been received for either booking. **ACTION: GP**

17. Urgent Business from the Chairman

None

18. Date of Next Meeting

Tuesday 10th July 2018 at 6.30pm

Gill Penberth Clerk to Tormarton Parish Council