

TORMARTON PARISH COUNCIL

Minutes of the Meeting of Tormarton Parish Council
held on Monday 10th September 2018 in the Parish Hall, Tormarton

PC Attendees: John Wells Charlie Orchard Katy Pool

Other Attendees:

1. Apologies

Sue Hope Jane Smart

2. Declaration of Interest

John Wells - the Playing Field

3. Public Participation

None

4. To approve the Minutes of the last meetings Tuesday 10th July 2018 and Wednesday 8th August 2018

The minutes of the meeting held on Tuesday 10th July 2018 were circulated to the councillors and were approved as a record of the meeting. John Wells, Chairman was authorised to sign the minutes. The minutes of the meeting held on Wednesday 8th August 2018 were circulated to the councillors and were approved as a record of the meeting. Charlie Orchard who chaired the meeting was authorised to sign the minutes.

5. To Receive the Parish Clerk's report

This was sent out with the Agenda and taken as read. South Glos Council have changed their procedures for planning applications, which means that the dispensation previously available to Parish Councils to comment on an application at the next meeting is no longer available if the meeting is after the application's "Expiry Date". South Glos will automatically take the Parish Council's response as "deemed consent" if they have not had a response by the expiry date. It was therefore agreed that for any application that expired before the next PC meeting date, if any of the councillors felt that there was a need to comment, a Special Meeting would be called.

6. To Receive the Unitary Councillors report

Attached to minutes

7. To Receive Financial Statements to 7th September 2018

Tormarton Parish Council Current Account as in the Cash Book at 07/09/2018	£4,784.10
Tormarton Parish Council Reserve Account as in the Cash Book at 07/09/2018	£12,319.54

7.1. Cheques

Cheque number 582 for £21.00 was issued to HMRC for the PAYE proportion of the Clerk's salary for August.

Cheque number 583 for £967.12 was recorded as having been issued to Ray Roberts for the work that had been carried out on the bus shelter.

Cheque number 584 for £33.46 was issued to the Clerk for expenses (stamps, Anti-virus software for the PC and Microsoft Office upgrade)

8. To Review Planning Matters

8.1. To Review Application PK18/3306/TCA Manor Farm, West Littleton Road, Marshfield

Under the South Glos Council newly adopted planning procedures, this application has already been decided.

9. Correspondence – Items for Discussion and to determine responses

9.1. To Respond to Improvements for the Cotswold Way crossing of Acton Turville Road

The proposals put forward by the Rights of Way Officer were welcomed. Further suggestions for the speed limit to be reduced to 30mph along Acton Turville Road (where the speed limit is currently 40mph) and further afield – to cover the Cotswold Way over the motorway bridge along Marshfield

Signed: _____

Date: _____

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Road south of Lapdown Lane, possibly as far as the permissive bridleway. The current 40mph speed limit only covers Marshfield Road over the motorway bridge. GP to respond to South Glos Council accordingly and to copy in Sue Hope and the Councillors. **ACTION: GP**

10. Community Concerns

10.1. Noticeboards in Tormarton and West Littleton

The quote from Landmark, who supplied the noticeboards in both West Littleton and the pub location in Tormarton was for a total of £827.95 including delivery, which was considered on the expensive side. GP was asked to get some more quotes to compare. **ACTION: GP**

10.2. Defibrillators

South West Ambulance Service have had a slight delay on the supply of defibrillators as they have had to change suppliers for their cabinets. However, the new cabinets are now available and it should be possible to continue with the original proposal. **ACTION: GP**

10.3. Tormarton Bus Shelter

The work has been completed by Ray Roberts. The interior now needs to be painted. John to send Ray a letter of thanks for the work done and to see whether he wants to complete the plastering and painting. If not, John has another contact who he can ask. **ACTION: JW**

10.4. Tormarton Pond

The pond in Tormarton is overgrown and unmaintained. John has been cutting back some of the growth. It was proposed to ask Badminton Estate to clear the pond and if necessary, the Parish Council would take on future maintenance. John to contact Simon Dring at the Estate Office. **ACTION: JW**

11. To Receive an update on Traffic within Tormarton Village

11.1. To review evidence regarding a need for speed restrictions on Church Road & Marshfield Road

South Glos Council had incorrectly positioned the speedvisor signs as discussed at the last meeting. They have subsequently corrected this action and data is again being collected. However, from the information that is being collected by the Clerk, Church Road appears to be calming down. Marshfield Road is still a problem.

12. To Review Progress on the Park & Share Proposal

There was no further progress to report. GP to ask South Glos and Sue Hope if there is any update on the status of the Local Plan. **ACTION: GP**

13. To Receive Updates on the Village Hall

There were no updates to report.

14. To Receive Updates on Tormarton Village Pond

John is applying for a grant for the Interpretation Board at the pond from the Cotswold Conservation Board. He asked the Clerk to send a letter of approval to support the grant application. **ACTION: GP**

15. To Receive Updates on the Playing Field

A grant is being applied for from the Landfill Communities Fund for work to the Pavilion.

16. To Receive Updates on the Marquee

The Marquee frame is now in the cowshed by the calf "hutches" by the garden in Manor Farm. The fabric is still with the Pods people. The balance has still not been paid for the last marquee hire. It was suggested and approved that the invoice be reduced by £100 as the hirer collected the marquee components and erected and dismantled it himself.

It was suggested and approved that the proceeds from the hire be split as follows: 30% Church, 30% Parish Hall, 30% Playing Field and 10% Pond.

17. Urgent Business from the Chairman

17.1. Norley Lane Planning Application

This planning application is due to be further discussed at the South Glos Development (East) Planning Committee meeting on 20th September. John was authorised to discuss with the Tormarton Action Group as to the stance to take.

17.2. Expenses Policy

It was agreed that the stance to be taken on Councillor expenses is that mileage will only be reimbursed to external meetings, events or training that is not in the “normal place of work” – ie the Village Hall. The Clerk was asked to draw up an expenses policy based on the discussion.

ACTION: GP

18. Date of Next Meeting

Thursday 18th October 2018 at 6.30pm

Gill Penberth Clerk to Tormarton Parish Council

DRAFT