

# TORMARTON PARISH COUNCIL

Minutes of the Meeting of Tormarton Parish Council  
held on Monday 6<sup>th</sup> January 2020 in the Parish Hall, Tormarton

**PC Attendees:** Simon Stevens (Chairman) Janet Wells Katy Pool Nick Davis

**Other Attendees:** Steve Reade Wesley, Joseph & Christy Probert

**1. Apologies**

Ben Stokes

**2. Declaration of Interest**

Simon Stevens, Playing Field  
Janet Wells, Village Pond

**3. Public Participation**

See item 7.2

**4. To approve the Minutes of the last meeting Monday 2<sup>nd</sup> December 2019**

The minutes of the meeting held on Monday 2<sup>nd</sup> December 2019 were circulated to the councillors and were approved as a record of the meeting. Simon Stevens, Chairman was authorised to sign the minutes.

**5. To Receive the Unitary Councillors report**

No information to report

**6. To Receive Financial Statements to 30<sup>th</sup> November 2019**

Tormarton Parish Council Current Account as in the Cash Book at 3/1/2020	£ 2,564.37
Tormarton Parish Council Reserve Account as in the Cash Book at 3/1/2020	£11,349.48

**6.1. Cheques**

Cheque number 629 for £175.00 was issued to South Glos Council for their uncontested election fee.  
Cheque number 630 for £21.00 was issued to HMRC for the PAYE proportion of the Clerk's salary for December.

Cheque number 631 was issued to G Penberth for the Clerk's expenses.

Cheque number 632 was issued to Vision ICT for the fee for a ".gov.uk" extension on the website address.

Nick Davis and Katy Pool were asked to sign the cheques.

**6.2. Clerk's Salary**

This was discussed without the Clerk present. It was agreed:

- To increase the number of hours required to 18 hours per month.
- The maximum salary payable would be on the pay scale SCP12 (currently £11.22 per hour)
- There would no longer be any additional amount payable for extra meetings
- This would take effect from the new financial year (1/4/2020)

The Clerk tendered her resignation as she unable to devote the time required with her other work commitments. She is happy to continue until the end of the financial year.

**6.3. Agree Precept for 2020 - 2021**

This was discussed in depth and the precept set at £6,850

**7. To Review Planning Matters**

**7.1. To Review Progress on the Complaint COM/19/0637/BOC**

A report has been received from South Glos Council detailing how the Council has dealt with the complaints raised. This was received 5/1/2020 and the Councillors wanted to follow up on a few points before making any response to the report.

**ACTION: ALL**

**7.2. To Consider Light Pollution at Norley Lane**

Wesley explained that the floodlight had been introduced as a security measure. After Simon's visit, he has now switched it off because he was unaware of the effect that it had on the village. He has replaced this with a white light that is trained towards the wall.

**8. Date of Next Meeting**

**Monday 3<sup>rd</sup> February 2020 at 6.45pm**

**Gill Penberth**

**Clerk to Tormarton Parish Council**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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