

# TORMARTON PARISH COUNCIL

Minutes of the Meeting of Tormarton Parish Council  
held on Monday 2<sup>nd</sup> March 2020 in the Parish Hall, Tormarton

**PC Attendees:** Simon Stevens (Chairman) Janet Wells Katy Pool Nick Davis

## Other Attendees:

### 1. Apologies

### 2. Declaration of Interest

Simon Stevens, Playing Field  
Janet Wells, Village Pond

### 3. Public Participation

### 4. To approve the Minutes of the last meeting Monday 3<sup>rd</sup> February 2020

The minutes of the meeting held on Monday 3<sup>rd</sup> February 2020 were circulated to the councillors and were approved as a record of the meeting. Simon Stevens, Chairman was authorised to sign the minutes.

### 5. To Receive the Parish Clerk's report

Received

### 6. To Receive the Chairman's report

There was no Chairman's Report available, as all items are covered in the agenda.

### 7. To Receive the Unitary Councillors report

No report available.

### 8. To Receive Financial Statements to 28<sup>th</sup> February 2020

Tormarton Parish Council Current Account as in the Cash Book at 28/02/2020	£ 2,562.28
Tormarton Parish Council Reserve Account as in the Cash Book at 28/02/2020	£11,349.48

#### 8.1. Cheques

Cheque number 637 for £21.00 was issued to HMRC for the PAYE proportion of the Clerk's February salary.  
Cheque number 638 for £59.15 was issued to Avon Local Councils' Association for the 2020 subscription.  
Cheque number 639 for £82.50 was issued to Tormarton Village Hall as a donation from the Marquee Hire.  
Cheque number 640 for £82.50 was issued to Tormarton Playing Field as a donation from the Marquee Hire.

Cheque number 641 for £82.50 was issued to Tormarton PCC as a donation from the Marquee Hire.  
Cheque number 642 for £27.50 was issued to LATVP as a donation from the Marquee Hire.

Nick Davis and Janet Wells were asked to sign the cheques.

### 9. To Review Planning Matters

None advised before cut off for Agenda. There was no objection to those that had been reported, so no further meeting is necessary.

### 10. Correspondence – Items for Discussion and to determine responses

#### 10.1. Membership of the Small Councils Internal Audit Network

It was agreed that Tormarton Parish Council would be part of the network as it would enable the Internal Audit to be completed and it would be a good networking opportunity for the new Clerk.

#### 10.2. Attendance at South Glos Heritage Partnership Meeting (18/03/2020)

Katy will attend with James Golob.

#### 10.3. Attendance at Environmental Link Meeting (19/03/2020)

Janet will attend.

#### 10.4. Attendance at Rural North Eastern South Glos Community Engagement Forum (9/3/2020)

Simon and Katy agreed to attend.

#### 10.5. Attendance at Climate Emergency Action Days (18 or 20/04/2020)

Simon agreed to attend one of the days.

#### 10.6. Request for Funding for the Gloucestershire Victoria County History Vol xiv

The request was considered by the Council and in principle, the Parish Council would support the request (although not for the full amount required) should the project become viable.

## **11. Events in Tormarton & West Littleton for 2020**

### **11.1. VE Day Celebrations 8<sup>th</sup> May 2020**

Organisation of the West Littleton event is well underway.

Simon has been approached by Stewart Waters to mark the event in Tormarton village.

## **12. Community Concerns**

### **12.1. Defibrillator Training**

This has been arranged for Saturday 25<sup>th</sup> April 2020 at 10am in Tormarton Village Hall. GP to organise a poster for the noticeboards. Simon will add to the Village website. **ACTION: GP & SS**

## **13. To Receive an update on Traffic, Speeds and Parking within and Around Tormarton Village**

### **13.1. Community Speed Watch**

Community Speed Watch will be rolling out this month.

**ACTION: SS**

### **13.2. Tormarton & West Littleton “Blackspots”**

Simon has chased up South Glos Council and has reported the following:

- The road markings on Church Road will be repainted ASAP.
- Church Road / High Street junction does not have enough room for a roundabout.
- Sign replacements in the village will be chased up.
- It is considered to be more dangerous to have a Give Way sign by the Major’s Retreat than not to have it.
- The reported pot holes have been filled.

West Littleton residents have reported pot holes and these have not been filled. Katy to double-check that they have been using the website. **ACTION: KP**

### **13.3. Application for Traffic Calming Funding**

It was agreed to await the results of the Community Speedwatch before looking for funding.

### **13.4. Tormarton Village Events Parking**

This issue is still ongoing.

## **14. To Receive Updates on Tormarton Village Pond**

The Pond Committee have been getting quotes and applying for grants to remove the ash trees that are affected by Ash die back. Simon was asked to write a letter of support to help with the grants process. **ACTION: SS**

## **15. To Receive Updates on the Playing Field**

Some games have been postponed due to the weather.

## **16. To Receive Updates on the Village Hall**

### **16.1. Minutes of Meeting 24<sup>th</sup> February 2020**

The redecoration of the Hall is now complete. The Parish Council would like to congratulate the Committee on the work done.

## **17. To Receive Applications for the Position of Parish Clerk**

The applications received were discussed and interviews to be arranged. Katy and Janet agreed to take the interviews and date / times and venue to be finalised with the current clerk. **ACTION: JW / KP/ GP**

## **18. Date of Next Meeting**

**Monday 6<sup>th</sup> April 2020 at 7.00pm (after the Annual Parish Meeting)**

**Gill Penberth**

**Clerk to Tormarton Parish Council**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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