

Tormarton Parish Council Marquee Hire Terms and Conditions

Tormarton Parish Council have a Commercial Frame Marquee that is available for private hire by individuals and organisations within the Community. Although the priority for its use is Parish Council and Community functions, totalling an average of 3 times per year, outside of those events the Council are pleased to offer the facility to individuals and organisations in the area for use at parties, weddings and other events.

The marquee is 9 metres by 12 metres, aluminium framed with a white synthetic canvas roof, panels and entrance. This should suit events with a hundred or so seated. The construction allows for all or part to be assembled depending on the area available and the size of event.

Terms and Conditions for Hire

1. The Marquee is hired out primarily, but not exclusively, for weekends. It can be made available for longer if there are no other demands for its use. The responsibility for the safety and security of the marquee rest with the hirer as do the conditions of the site that it is to be erected on. Please note that the marquee cannot be erected where it may compromise overhead cable and underground services. The erection calls for the marquee to be secured to the ground by 1 metre steel spikes, and the erectors cannot be put at hazard by electrical cables above and below ground.
2. It is the hirer's responsibility to provide security for the marquee and the site on which it is erected and to that end basic insurance for third party, fire and theft will need to be confirmed before hire can be accepted. This can be arranged by the hirer or the Parish Council. If the Council organise this insurance this will result in an additional charge. The marquee will need to be insured for a value of £10,000.
3. The marquee is available for hire between March and October, which is dictated by the need for dry weather and daylight hours for erection and dismantling. Weather does place a restriction on erection and dismantling and it must be left in a clean dry status for dismantling and storage. If this is not the position at the end of the hire, it must remain on site until it is dry and clean to dismantle. The hirer will need to extend insurance to cover that period.
4. It is a strictly No Smoking Marquee. You are not allowed to operate a barbecue inside the marquee, both on Health and Safety grounds, as well as the threat of damage to the structure and materials.
5. The installation and erection of the marquee is the responsibility of the hirer unless alternative arrangements have been made with the Clerk of the Council.
6. The hirer will need to make separate arrangements for toilet facilities as required by the event.

Prices

2 Day Hire: £250

Weekend Hire (Friday –Monday): £275

1 Week Hire (Sunday – Sunday): £500

Longer term hires are accepted but this is at the Council’s discretion. Please contact us to find out more.

How to Hire the Marquee

Please contact the Parish Clerk via email to clerk@tormarton-pc.gov.uk in the first instance. Our terms and conditions can be found at www.tormarton-pc.gov.uk

The full hire fee will be payable upon booking.

