

Tormarton Parish Council

GDPR Policy and Privacy Policy

This GDPR and privacy policy will explain how Tormarton Parish Council uses the personal data we collect from you when you use our website, email or telephone the council.

Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Marketing
- What is your data protection rights?
- What are cookies?
- How do we use cookies?
- What types of cookies do we use?
- How to manage your cookies
- Privacy policies of other websites
- Changes to our privacy policy
- How to contact us
- How to contact the appropriate authorities

What data do we collect?

Our Company collects the following data:

Personal identification information (Name, email address, phone number, etc.)

How do we collect your data?

You directly provide Tormarton Parish Council with most of the data we collect. We collect data and process data when you:

Register online for any subscriptions.

Voluntarily complete a feedback form.

Use or view our website via your browser's cookies.

Emails to the Parish Clerk and/or Parish Councillors.

Tormarton Parish Council may also receive your data indirectly from the following sources:

The Electoral Register

How will we use your data?

Our Council collects your data so that we can:

Respond to queries

Email you regarding Parish Council news.

To respond to a member/ member of public/ staff

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How do we store your data?

Tormarton Parish Council will keep your personal contact information for a six-monthly period, or otherwise specified. Once this time period has expired, we will delete your data by secure removal from our systems.

What is your data protection rights?

Tormarton Parish Council would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request Tormarton Parish Council for copies of your personal data. We may charge you a small fee for this service in line with our publication scheme.

The right to rectification – You have the right to request that Tormarton Parish Council correct any information you believe is inaccurate. You also have the right to request Tormarton Parish Council to complete the information you believe is incomplete.

The right to erasure – You has the right to request that Tormarton Parish Council erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that Tormarton Parish Council restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to Tormarton Parish Council processing of your personal data, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: clerk@tormarton-pc.gov.uk

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit allaboutcookies.org

How do we use cookies?

Tormarton Parish Council uses cookies in a range of ways to improve your experience on our website, including:

Understanding how you use our website

There are a number of different types of cookies, however, our website uses:

Functionality – Tormarton Parish Council uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.

Advertising – Tormarton Parish Council uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. Tormarton Parish Council sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through

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cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.

How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

How to contact us

If you have any questions about The Parish Council's GDPR and privacy policy, the data we hold on you, or you would like to exercise one of your data protections rights, please do not hesitate to contact us via clerk@tormarton-pc.gov.uk

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that the Parish Council has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.