



Welcome to
**Tormarton
Parish Council**



Parish Clerk's Report – June 2021

Actions from the Annual Meeting of Tormarton Parish Council on 7th June 2021.

07/06/2021 – No 6. To receive any reports from South Gloucestershire Council Councillors.

Email was sent to Ben and Steve. Ben sent an email and this was circulated on 10th June 2021 with an update.

07/06/2021 – No 9. Council Finance - e) To consider the quotation from Playdale for a site visit to ascertain what repairs need to be done to the surfacing in the play area.

Site visit arranged for week commencing 5th July 2021.

07/06/2021 – No 9. Council Finance - h) To consider earmarking the donation of £2500, which was given for the marquee.

Letter was drafted. Waiting for a physical or email address for David Williams.

07/06/2021 – No 10. To consider the proposal for purchasing a Vehicle Activated speed sign from Morelock Signs.

Site visit arranged for 2nd July 2021 with Chris Harris from SGC and Cllr S Stevens.

07/06/2021 – No 13. To consider setting up a Local Nature Action Plan in the Parish as discussed at the Annual Meeting of the Parish on 4th May 2021.

Mark King was contacted and still awaiting any more details.

07/06/2021 – No 18. To receive updates from members on ongoing Parish issues:

a) Update on Traffic Order Schedule from South Gloucestershire Council.

Email from Chris Harris circulated.

c) Tormarton & West Littleton “Blackspots”.

Escalated to Mark King. Miles Harris was in touch but the site visit for 1st July 2021 has now been postponed until he is back from paternity leave.

Date	Hours	Detail
01/06/2021	2	Emails, Compiling Documents for Agenda and Finance.
03/06/2021	1.5	Emails and Village Hall research.
07/06/2021	3	Council Meeting.
10/06/2021	3.5	Emails, Minutes of Meeting and Actions.
14/06/2021	1.5	Emails and Filing Documents.
24/06/2021	3	Emails, Planning Response, Payroll and Agenda Prep.
25/06/2021	0.5	Emails.
30/06/2021	3	Agenda Prep, Emails and Updating Website.
Total Hours for May	18	
Minus contracted hours	18	
C/F from previous months	11.45	
Owing to Clerk (Council)	11.45	