

Training Record 2025.26

<u>Name</u>	<u>Training</u>	<u>Trainer</u>	<u>Date</u>	<u>Planned Training</u>
Councillor Katy Pool	1.Reviewing and responding to planning applications 2.Reviewing and responding to Local Plan consultations 3.Developing a Neighbourhood Plan 4.Reviewing South Gloucestershire Council's relevant consultations 5.iaising with other Parish Councils on shared interests 6.National Planning Police Framework 7 Freedom of Info 8 GDPR	Regular Reading and personal research ALCA Breakthrough Comms Breakthrough Comms	2025 23/10/2025 3/11/2025 12/12/2025	
Councillor Janet Wells	1. Reviewing and responding to planning applications, in particular regarding traveller's sites in response to concerns related to this matter in our Parish. 2. Reviewing and responding to Local Plan consultations 3. Reviewing South Gloucestershire Council's consultations	Regular Reading and personal research. Learning from council meetings. Personal research.	2025 2025	

	4. Attended Pop Up Planning meeting / Town and Parish Forum meetings 5. FOI and GDPR Elearning	Town and Parish Council ALCA	Quarterly Oct 2025	
Councillor Sue Giles	1.Planning knowledge particularly in relation to travellers sites 2.Improved understanding on the planning decisions through site visits and attending the South Gloucestershire Development Committee. 3. FOI and DPA Elearning	Personal research and on the job training, by attending a site visit and South Glos Council development committee ALCA	May 2025 Oct 2025	1. HR Steering Committee Training
Councillor Rebecca Derry-Evans	1.Planning Consultations and Planning Enforcement regulations 2. New Councillor Training	Personal research. Information from council meetings ALCA	Sept 2025	1. FOI & GDPR
Councillor Ranald Crook	1.FOI and GDPR Elearning 2. New Councillor Training	<u>ALCA</u> <u>ALCA</u>	Oct 2025 Jan 2026	1.

<p>Clerk and Responsible Financial Officer Sara Thomas</p>	<p>1.End of Year Accounts 2.VAT 3.Budgeting 4.Intro to CiLCA 5.CiLCA training 6.Planning in Plain English 7.Scribe – Kick off call 8.Suez – Meeting re waste removal plans 9.Counter Terrorism 10.CiLCA Qualification 11.National Planning Policy Framework 12.Data Protection 13.Freedom of Information 14.SLCC Monthly Mag 15. ALCA emails and meetings 16. SGC Working Together meetings 17. Clerks networking</p>	<p>ALCA/Parkinson ALCA/Parkinson ALCA/Parkinson ALCA ALCA ALCA Scribe Suez ACT SLCC ALCA Breakthrough Comms. Breakthrough Comms. SLCC</p>	<p>25th April 2022 7 th April 2022 4 th Jan 2023 17th Jan 2023 From 10th Feb 2023 25th May 2023 16th August 2023 Nov 2023 24th Jan 2024 August 2024 March 2025 3 rd Nov 2025 12th December 2025 Monthly Regular Quarterly Monthly</p>	
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