




Welcome to
**Tormarton
Parish Council**

29/06/2022

Dear **Cllr Simon Stevens, Cllr Katy Pool, Cllr Janet Wells, Cllr Nick Davis and Cllr Sue Giles.**

You are hereby summonsed to attend the Meeting of Tormarton Parish Council on **Monday 4th July 2022 at 19:30.**
This meeting will be held at Tormarton Parish Hall and the agenda is provided below.

Yours sincerely,



Jack Turner BA.Hons. Cert.CiLCA. PSLCC
Parish Clerk and RFO.

AGENDA

1. To receive any questions from the members of public present.
2. To receive the apologies for absence.
3. Declaration of Interest.
4. To approve the minutes of the Annual Meeting of Tormarton Parish Council held on 30th May 2022 and to note any issues.
5. To approve the minutes of the Meeting of Tormarton Parish Council held on 20th June 2022 and to note any issues.
6. To receive any reports from South Gloucestershire Council Councillors.
7. To consider any planning applications received (Click on the agenda item to view the application):
 - a) [P22/03251/HH - Demolition of existing conservatory. Erection of single storey side and rear extension and single storey front extension to form additional living accommodation. - Lyndhurst High Street Tormarton South Gloucestershire GL9 1HZ.](#)
 - b) [P22/03265/HH - Erection of a single storey front/side extension to form additional living accommodation. Installation of 2 no. air source heat pumps. - Noades House Old Hundred Lane Tormarton South Gloucestershire GL9 1JA.](#)
 - c) Any planning applications received after the agenda had been issued.
8. To consider the readoption of the following unchanged policies and procedures:
 - a) Planning Applications Procedure.
 - b) Financial Procedures.
 - c) Grievance Policy.
 - d) Disciplinary Policy.
 - e) Risk Register.
 - f) Risk Management Policy.
 - g) Complaints Policy.
 - h) Publication Scheme.
 - i) Freedom of Information Policy.
 - j) Tormarton Parish Council Training Statement of Intent.
 - k) Procedure note for Financial Checks.
9. To carry out the Annual Review of Tormarton Parish Council's Asset Register.
10. To carry out the Annual Review of Tormarton Parish Council's Earmarked Reserves.
11. Tormarton Parish Council Finance:
 - a) To receive the bank reconciliation and bank statements for May and June 2022.
 - b) To receive the income, expenditure and monthly accounts reports for May and June 2022.
 - c) To consider earmarking the Community Infrastructure Levy (CIL) monies of £1682.47.

- d) To approve the Expenditure Report and authorise payments.
12. To review Tormarton Parish Council's Annual Report for 2021/2022 and agree to publish the report.
13. To carry out the yearly progress review of Tormarton Parish Council's Three-Year Plan, focusing on 2021/2022:
- a) Road Safety and Road Maintenance throughout our Villages.
 - b) Planning in Our Villages.
 - c) Biodiversity in our Villages.
 - d) Community Engagement.
 - e) Community Groups.
 - f) Finance, Democracy, Governance and Development.
14. To receive updates from members on ongoing Parish issues:
- a) Update on Traffic Order Schedule from South Gloucestershire Council.
 - b) Neighbourhood Plan for the Parish.
 - c) Tormarton & West Littleton "Blackspots".
 - d) Tormarton Village Events Parking.
 - e) Parish Newsletter.
 - f) Majors Retreat.
 - g) Local Nature Action Plan.
 - h) A46 Car Park.
 - i) Any items considered urgent as directed by the Chairman or the Clerk.
15. To receive an update from the following committees:
- a) Village Hall Committee.
 - b) Village Pond Committee.
 - c) Playing Field Committee.
16. To note that the date of the next meeting will be on Monday 5th September 2022 at 19:30.