



Welcome to  
**Tormarton  
Parish Council**

**Date of service 28th October 2024**

Dear **Cllr Simon Stevens, Cllr Katy Pool, Cllr Janet Wells, Cllr Rebecca Derry-Evans and Cllr Sue Giles.**

You are hereby summoned to attend the Meeting of Tormarton Parish Council on **Monday 4<sup>th</sup> November 2024 at 18:30**. This meeting will be held at Tormarton Parish Hall and the agenda is provided below.

Yours sincerely

**Richard Cole  
Parish Clerk and RFO**

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**AGENDA**

1. To receive any questions from the members of public present.
2. To receive the apologies for absence.
3. Declaration of Interest.
4. To approve the minutes of the Meeting of Tormarton Parish Council held on Monday 7<sup>th</sup> October 2024 and to note any issues.
5. To receive update on the Parish Clerk's position.
6. Update on matters arising from the previous meeting not included below.
7. To receive update on the position of Parish Clerk.
8. To receive any reports from South Gloucestershire Council Councillors.
9. To receive a report from Avon and Somerset Community Police Officers.
10. To consider any planning applications received (Click on the agenda item to view the application):
  - a) Any planning applications received after this agenda had been issued.
11. To receive update regarding matters relating to the development at Manor Farm, West Littleton.
12. To receive update on the removal of dry-stone wall in the area of Lapdown Lane, Tormarton. Ref COM/24/0678/OD.
13. To receive update regarding application P24/01835/LB - Smithy House.

14. To receive the bank reconciliation, bank statements, income, expenditure and monthly accounts reports for October 2024.
  - a) Review and approve payment schedule for November 2024.
  - b) Adoption of financial regulations update.
  
15. To receive updates from members on ongoing Parish issues:
  - a) Traffic and road issues within the Parish, including the A46 Car Park.
  - b) Planning issues within the Parish.
  - c) Neighbourhood Plan for the Parish.
  - d) Local Nature Action Plan.
  - e) Any items considered urgent as directed by the Chairman or the Clerk.
  
16. To receive an update from the following committees:
  - a) Village Hall Committee.
  - b) Village Pond Committee.
  - c) Playing Field Committee.
  
17. To note that the date of the next meeting of Tormarton Parish Council will be held on Monday 2<sup>nd</sup> December 2024 at 6:30pm.