



Summons issued 24/10/2025

Dear Cllr Katy Pool, Cllr Sue Giles, Cllr Ranauld Crook, Cllr Rebecca Derry-Evans and Cllr Janet Wells.

You are hereby summoned to attend the Meeting of Tormarton Parish Council on **Monday 3rd November 2025** at **18:30**. This meeting will be held at Tormarton Parish Hall and the agenda is provided below.

Yours sincerely,

Sara Thomas

**Sara Thomas
Parish Clerk and RFO**

AGENDA

1. To receive any questions from the members of public present.
2. To receive the apologies for absence.
3. Declaration of Interest.
4. To approve the minutes of the Meeting of Tormarton Parish Council held on Monday 6th October 2025.
5. Retrofit West – Presentation by Beth Searle.
6. To receive any reports from South Gloucestershire Council Councillors.
7. SSL Certificate
8. Tormarton and West Littleton Defibrillators
 - Do the parish council wish to accept the responsibility for the defibrillator and future maintenance or purchase a new one
9. To consider any planning applications received (Click on the agenda item to view the application):
 - a) Any planning applications received after the agenda had been issued.
 - b) Any planning decisions received since the last agenda
10. To receive the bank reconciliation, bank statements, income, expenditure and monthly accounts reports to 31st of October 2025.
11. To receive updates from members on ongoing Parish issues:
 - a) Traffic and road issues within the Parish.
 - b) Neighbourhood Plan for the Parish
 - c) Items considered urgent by the Chairperson or Clerk
 - d) Clerks update.
12. To receive an update from the following committees:
 - a) Village Hall Committee.
 - b) Village Pond Committee.
 - c) Playing Field Committee.
13. To note that the date of the next meeting of Tormarton Parish Council will be held on Monday 1st December 2025 at 6:30pm