



Welcome to
**Tormarton
Parish Council**



To: **Councillors Katy Pool, Sue Giles, Ranald Crook, Rebecca Derry-Evans and Janet Wells.**

You are hereby summoned to attend the **Annual Meeting of Tormarton Parish Council** on **Monday 11th May 2026** at **18:30**. The meeting will be held at Tormarton Parish Hall and the agenda is provided below.

Members of the public are invited to observe the meeting and may raise any questions or concerns during the Public Forum item at the start of the meeting. This agenda, any supporting papers and the minutes of the previous meeting can be viewed on the council website www.tormarton-pc.gov.uk.

Emma Pattullo
Clerk / RFO

Published: 5th May 2026

AGENDA

2026-05/1 Election of Chair and Vice-Chair

2026-05/1.1 To elect a Chair and receive declaration of acceptance of office

2026-05/1.2 To elect a Vice-Chair

2026-05/2 Public Forum

2026-05/3 To receive apologies for absence.

2026-05/4 To receive any declarations of interest or requests for dispensation

2026-05/5 To approve the minutes of the previous meeting held on 13th April 2026

Minutes of previous council meetings are available at tormarton-pc.gov.uk/FullCouncil.aspx

2026-05/6 Updates and items to note (no decisions to be taken under this item)

2026-05/6.1 To receive the Annual Report for council year 2025/26

2026-05/6.2 To receive any reports from South Gloucestershire Council (SGC) Ward Councillors

2026-05/6.3 To receive any updates from councillors

2026-05/6.4 To receive the clerk's report

2026-05/7 Parish matters for decision

2026-05/7.1 To appoint representatives to the following:

2026-05/7.1.1 Staffing Committee

2026-05/7.1.2 Village Hall Committee

2026-05/7.1.3 Village Pond Committee

2026-05/7.1.4 Playing Field Committee

2026-05/7.1.5 Avon Local Councils Association.

2026-05/7.1.6 "Your Voice" community engagement forum

2026-05/7.1.7 Town and Parish Council Forum

2026-05/7.2 To consider a response to the SGC Special Expenses consultation (*paper 1*)

2026-05/8 Planning

All planning applications and decision notices can be viewed on the [SGC planning website](#).

2026-05/8.1 To consider planning applications received, including any received after publication of the agenda

2026-05/8.2 To note planning decisions or updates received

2026-05/9 Finance

Paper 2 – Receipts and payments schedule, May 2026

2026-05/9.1 To note receipts

2026-05/9.2 To note payments made under prior approval and approve payments due

2026-05/9.3 To review the levels of general and earmarked reserves (*paper 3*)

2026-05/10 Council administration

2026-05/10.1 To confirm meeting dates for the remainder of the council year, to April 2027 (*paper 4*)

2026-05/10.2 To appoint Auditing Solutions Ltd. as internal auditor for the year to 31st March 2027

2026-05/10.3 To review and re-adopt the Staffing Committee Terms of Reference (*paper 5*)

2026-05/10.4 To review and re-adopt the following policies and procedures:

2026-05/10.4.1 Standing Orders v2.0 (*paper 6*)

2026-05/10.4.2 Financial Regulations v2.0 (*paper 7*)

2026-05/11 To receive updates from committees

2026-05/11.1 Village Hall Committee

2026-05/11.2 Village Pond Committee

2026-05/11.3 Playing Field Committee

2026-05/12 Meeting closure

The next meeting will be held on Monday 15th June 2026 from 6:30pm in Tormarton Parish Hall.