



Welcome to
**Tormarton
Parish Council**

To: **Councillors Katy Pool, Sue Giles, Ranald Crook, Rebecca Derry-Evans and Janet Wells.**

You are hereby summoned to attend a meeting of Tormarton Parish Council on **Monday 20th July 2026** at **18:30**. The meeting will be held at Tormarton Parish Hall and the agenda is provided below.

Members of the public are invited to observe the meeting and may raise any questions or concerns during the Public Forum item at the start of the meeting. This agenda, any supporting papers and the minutes of the previous meeting can be viewed on the council website www.tormarton-pc.gov.uk.

Emma Pattullo
Clerk / RFO

Published: 15th July 2026

AGENDA

- 2026-07/1 Public Forum**
- 2026-07/2 To receive apologies for absence.**
- 2026-07/3 To receive any declarations of interest or requests for dispensation**
- 2026-07/4 To approve the minutes of the previous meeting held on 15th June 2026.**
- 2026-07/5 To receive reports from the following: (no decisions to be taken under this item)**
- 2026-07/5.1 South Gloucestershire Council (SGC) Ward Councillors
- 2026-07/5.2 Clerk
- 2026-07/5.3 Village Hall Committee representative
- 2026-07/5.4 Village Pond Committee representative
- 2026-07/5.5 Playing Field Committee representative
- 2026-07/5.6 Any other updates from councillors on matters not otherwise on the agenda
- 2026-07/6 Parish matters for decision**
- 2026-07/6.1 Traffic and parking issues
- 2026-07/6.2 To consider contracting SGC to move the vehicle activated radar device
- 2026-07/6.3 To receive an update on SGC Special Expenses changes and implications for Tormarton parish council
- 2026-07/7 Planning**
- All planning applications and decision notices can be viewed on the [SGC planning website](#).*
- 2026-07/7.1 To consider any planning applications received after publication of the agenda
- 2026-07/7.2 To note planning decisions or updates received
- i. P25/02599/HH & P25/02600/LB - Smithy House High Street Tormarton - Erection of single storey rear and side extensions and erection of side infill extension to form additional living accommodation. Installation of conservation rooflights to southern elevation roofslope of existing ground floor extension. *SGC decision – Approve with conditions*
- 2026-07/7.3 To agree arrangements for a parish meeting re: planning application for development of Manor Farm, Tormarton
- 2026-07/7.4 To resolve delegation to the clerk of the council's response to the imminent planning applications at Manor Farm, Tormarton and the Major's Retreat, Tormarton

2026-07/8 Finance

2026-07/8.1 To receive the financial report to end of June 2026 (*paper 1*)

2026-07/8.2 To note receipts & payments schedule and approve payments due (*paper 2*)

2026-07/9 Council administration

2026-07/9.1 To confirm permanent appointment of the clerk following probation period

2026-07/9.2 To purchase a subscription to EasyPC Accounts software package @ £84/year

2026-07/9.3 To set up a Direct Debit for future HMRC payments

2026-07/10 Items for next agenda

2026-07/11 Meeting closure

The next meeting will be held on Monday 7th September 2026 from 6:30pm in Tormarton Parish Hall.