



Tormarton Parish Council

To: **Councillors Katy Pool, Sue Giles, Randal Crook, Rebecca Derry-Evans and Janet Wells.**

You are hereby summoned to attend a meeting of Tormarton Parish Council on **Monday 12th October 2026** at **18:30**. The meeting will be held at Tormarton Parish Hall and the agenda is provided below.

Members of the public are invited to observe the meeting and may raise any questions or concerns during the Public Forum item at the start of the meeting. This agenda, any supporting papers and the minutes of the previous meeting can be viewed on the council website www.tormarton-pc.gov.uk.

Emma Pattullo
Clerk / RFO

Published: 6th October 2026

AGENDA

- 2026-10/1 Public Forum**
- 2026-10/2 To receive apologies for absence.**
- 2026-10/3 To receive any declarations of interest or requests for dispensation**
- 2026-10/4 To approve the minutes of the previous meeting held on 7th September 2026.**
- 2026-10/5 To receive reports/updates from the following: (no decisions to be taken under this item)**
- 2026-10/5.1 South Gloucestershire Council (SGC) Ward Councillors
- 2026-10/5.2 Clerk
- 2026-10/5.3 Village Hall Committee representative
- 2026-10/5.4 Village Pond Committee representative
- 2026-10/5.5 Playing Field Committee representative
- 2026-10/5.6 Any other updates from councillors on matters not otherwise on the agenda
- 2026-10/6 Parish matters for decision**
- 2026-10/6.1 To review traffic and parking issues
- 2026-10/6.2 To confirm arrangements for checking of the two defibrillators from December 2026
- 2026-10/7 Planning**
- All planning applications and decision notices can be viewed on the [SGC planning website](#).*
- 2026-10/7.1 To consider planning applications received, including any received after publication of the agenda
- i. [P26/01957/F](#) - Land at The Portcullis Inn (a.k.a. The Major's Retreat), High Street, Tormarton - Erection of 4 no. new dwellings with associated works
- 2026-10/7.2 To note planning decisions or updates received
- i. P26/01639/TCA - Smithy House, High Street, Tormarton - Works to fell 2.no Chamaecyparis lawsoniana Trees and 1.no Chamaecyparis lawsoniana Tree. Trees situated within Tormarton Conservation Area. *SGC decision: No objection*

2026-10/8 Finance

- 2026-10/8.1 To receive the financial report to 30th September 2026 (*paper 1*)
- 2026-10/8.2 To note receipts & payments schedule and approve payments due (*paper 2*)
- 2026-10/8.3 To note the national pay award for council staff & confirm revised salary calculation
- 2026-10/8.4 To set up a bank standing order to cover the clerk's salary and home working allowance
- 2026-10/8.5 To consider items for inclusion in 2027-28 budget

2026-10/9 Council administration

- 2026-10/9.1 To confirm appointment of Auditing Solutions as independent internal auditor for 2026/27 financial year and sign Letter of Engagement
- 2026-10/9.2 To review play area risk assessment (*paper 3*)
- 2026-10/9.3 To review the Clerk's workload

2026-10/10 Items for next agenda

2026-10/11 Meeting closure

The next meeting will be held on Monday 2nd November 2026 from 6:30pm in Tormarton Parish Hall.