

The minutes of the meeting of Tormarton Parish Council held on Monday 7th February 2022 at 19:30 at Tormarton Parish Hall.

Councillors: Cllr S Stevens (Chairman), Cllr K Pool, Cllr S Giles, Cllr Nick Davis and Cllr J Wells.

In Attendance: None.

Absent: None.

Members of the Public: Two.

07/02/2022 – No 1. To receive any questions from the members of public present.

No questions were received.

07/02/2022 – No 2. To consider the apologies for absence.

All Parish Cllrs present

07/02/2022 – No 3. Declaration of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

07/02/2022 – No 4. To approve the minutes of the Meeting of Tormarton Parish Council held on 6th December 2021 and to note any issues.

RESOLVED: It was unanimously agreed to approve the minutes as a true and accurate record.

07/02/2022 – No 5. To receive any reports from South Gloucestershire Council Councillors.

No reports were received.

07/02/2022 – No 6. To discuss Parish Council priorities

RESOLVED: It was unanimously agreed to concentrate on matters directly affecting the Parish, the villages of Tormarton and West Littleton, and review the priorities regularly.

07/02/2022 – No 7. To discuss the option to bid on the Major's retreat Public House as a community asset.

RESOLVED: It was unanimously agreed to ask all Parishioners of Tormarton Parish whether they would like the Parish Council to register an interest in bidding for the Majors Retreat Public House.

07/02/2022 – No 8. To discuss the defib loan package end on 26/11/2022.

RESOLVED: It was unanimously agreed that there were sufficient funds available. £250 budgeted and the remainder from the general reserve account. Clerk to check timeframe for agreement. Information obtained post meeting- Package is a 4yr Term.

07/02/2022 – No 9. To discuss The Local Plan consultation.

RESOLVED: It was unanimously agreed to ask the Ward Cllrs to attend the next Parish Council meeting in order to discuss the Local Plan and how it should be presented the Parishioners.

07/02/2022 – No 10. To discuss the Parish Council's potential role and/or responsibility regarding the production of the Parish Newsletter'

RESOLVED: Cllr Wells volunteered to make a 1-month commitment to prepare the Parish newsletter.

07/02/2022 – No 11. To consider any planning applications received.

a) Any planning applications received after the agenda had been issued.

P21/09151/F, Doc21/00080.-

RESOLVED: It was unanimously agreed to consider the proposal following enforcement training. Comments to be sought from the Case Officer.

07/02/2022 – No 12. Tormarton Parish Council Finance:

a) To note the position of the two bank accounts:

The positions were noted as per the bank statements, which had been circulated

b) To receive the Bank Reconciliation and Bank Statements for November. The council received the bank reconciliation for January, they were accepted as a true record. No records were available for February due to change over of Clerk.

c) To note the income, expenditure and monthly accounts reports for December and January.
Noted. Not all available due to change over of the Clerk.

d) To consider the expenditure report and authorise payments. No Payments payable due to banking permissions unauthorised for new Clerk.

07/02/2022 – No 13. To adopt the following unchanged policies:

a) Planning Applications Procedure.

b) GDPR and Privacy Policy.

RESOLVED: It was agreed that the policies remain unchanged.

07/02/2022 – No 14. To carry out the yearly progress review of Tormarton Parish Council’s Three-Year Plan, focusing on 2021/2022:

a) Finance, Democracy, Governance and Development.

RESOLVED: It was decided to roll this item over to the next Parish Council meeting.

07/02/2022 – No 15. To receive updates from members on ongoing Parish issues:

a) Update on Traffic Order Schedule from South Gloucestershire Council.

Cllr S Stevens would contact Christopher Harris regarding the safety of the post positions..

b) Tormarton & West Littleton “Blackspots”.

It was agreed to ask for an update from the Ward Cllrs regarding on an insurance case sent to Cllr Pool by a Parishioner.

The pancake road repairs have all now diminished therefore it was resolved that Cllr Pool would contact Miles Harris regarding repairs.

c) Tormarton Village Events Parking.

No Update given

d) Local Nature Action Plan. The position of the 2 x Oak trees for the Queens Jubilee, is that they were not applied for within the time period therefore they are not available.

e) A46 Car Park.

No Update given

It was agreed to request an update from Cllr Ben Stokes.

f) The Queen’s Platinum Jubilee Event.

The position of the 2 x Oak trees for the Queens Jubilee, is that they were not applied for within the time period therefore they are not available.

Information obtained post meeting-Tree can be purchased from SGC for £800 per tree. This package includes planting/staking/wire cage protection and future watering.

g) Any items considered urgent as directed by the Chairman or the Clerk.

RESOLVED: It was unanimously agreed to support the Finance training for the Clerk. Dates and payment deadlines to be checked.

07/02/2022 – No 16. To receive an update from the following committees:

a) Village Hall Committee.

Noted: Cllr K Pool resigns from the Parish Hall committee and Cllr S Giles volunteered to take Cllr Pools place as Parish Council representative.

b) **Village Pond Committee.**

Noted: Invoices have been sent for the Village Ponds Money from the Parish Councils Budget with a deadline of April 6th.

c) **Playing Field Committee.**

Noted: Stoneman Partnerships in Somerset House has approached the playing field committee with a view to hiring car parking spaces. Negotiations are on-going.

07/02/2022 – No 16. To note that the next meeting of Tormarton Parish Council will be held on Monday 7th March 2022 at 7:30pm.