

## TORMARTON PARISH COUNCIL

### **The minutes of the Meeting of Tormarton Parish Council held on Monday 18<sup>th</sup> March 2023 at 18:30 at Tormarton Parish Hall.**

**Councillors:** Cllr Katy Pool (Chairman), Cllr Janet Wells, Cllr Rebecca Derry-Evans and Cllr Sue Giles.

**In Attendance:** J Turner (Locum Parish Clerk) and R Cole (Incoming Parish Clerk).

**Absent:** None.

**Members of the Public:** One.

#### **18/03/2024– No 1. To receive any questions from the members of public present.**

None received.

#### **18/03/2024 – No 2. To consider the apologies for absence.**

Apologies were received from Cllr S Stevens (prior engagement).

#### **18/03/2024 – No 3. Declaration of Interest.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

#### **18/03/2024 – No 4. To approve the minutes of the Meeting of Tormarton Parish Council held on Monday 5<sup>th</sup> February 2024 and to note any issues.**

**RESOLVED:** It was unanimously agreed to approve the minutes as a true and accurate record.

#### **18/03/2024 – No 5. To receive any reports from South Gloucestershire Council Councillors.**

No Councillors were present.

#### **18/03/2024 – No 6. To consider any planning applications received:**

##### **a) Any planning applications received after the agenda had been issued.**

None received.

#### **18/03/2024 – No 7. To receive the bank reconciliation, bank statements, income, expenditure and monthly accounts reports for February 2024.**

The Councillors noted the reports for February 2024. The Council noted that the play area inspection quote for £150 had been approved by the Parish Clerk and he would liaise with the contractor.

#### **18/03/2024 – No 8. To consider the quotation for the upgrade of the Vehicle Activated Speed Sign to Solar Power.**

**RESOLVED:** It was unanimously agreed to approve the quotation from Traffic Technology for £3,410.

#### **18/03/2024 – No 9. To consider Tormarton Parish Council response to South Gloucestershire Council's consultation on 'The South Gloucestershire Council Plan for 2024-2028'.**

Cllr K Pool and Cllr J Wells provided an overview of the meeting that they had attended. It was noted that the closing date for the consultation was after the next Parish Council meeting. It was agreed for all to read the consultation and a response will be made at the next meeting in April.

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### 18/03/2024 – No 10. To consider funding requests from:

- a) **Great Western Air Ambulance Charity.**
- b) **Citizens Advice Bureau.**

**RESOLVED:** It was unanimously agreed to award £50 to each cause.

### 18/03/2024 – No 11. To receive updates from members on ongoing Parish issues:

- a) **Traffic and road issues within the Parish, including the A46 Car Park.**

No update was received on the A46 car park. A discussion was had on the pot-holes and it was noted that several residents had reported some dangerous ones, which have either had insufficient action or no action at all. It was noted that the Parish Council as a whole would need to start reporting and to monitor any action taken.

- b) **Planning issues within the Parish.**

No issues raised.

- c) **Neighbourhood Plan for the Parish.**

On the coming Wednesday there would be a meeting at the Village Hall and all residents have been invited to attend at 7pm. There is a hope that it will be well attended.

- d) **Local Nature Action Plan.**

There were some issues with the verges where the trees had been removed and Cllr S Giles will take this up with the Village Hall committee.

- e) **Parish Event for D-Day in June 2024.**

Cllr K Pool stated that West Littleton will have a gathering on the green during open gardens weekend. Cllr S Giles provided an update on the event for Tormarton at the playing fields.

- f) **Parish Council Website.**

No update was given.

- g) **South Gloucestershire Council Cleaning and Maintenance.**

The Council noted the update from Dave Jones and team. It was commented on what a good job that they had done on Norley Lane.

- h) **Any items considered urgent as directed by the Chairman or the Clerk.**

Cllr K Pool raised that it will cost around £550 for initial training for the new Parish Clerk. Cllr K Pool stated that it would be help the new Clerk if the current Locum could be retained for 10 hours in April 2024 at the current rate, to assist with queries and a timesheet will be kept.

**RESOLVED:** It was unanimously agreed to approve the above items.

### 05/02/2024 – No 12. To receive an update from the following committees:

- a) **Village Hall Committee.**

Cllr S Giles provided an update. The flooring is being replaced in the committee room and the room and corridor will be painted. Some more glasses have been used for use in the hall. The committee have booked a deep clean of the hall. The play area had been jet-washed. Cllr S Giles had been checking the defibrillator and more signage has been erected.

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**b) Village Pond Committee.**

No update was given.

**c) Playing Field Committee.**

No update was given.

**05/02/2024 – No 13. To note that the date of the next meeting of Tormarton Parish Council will be held on Monday 8<sup>th</sup> April 2024 at 7pm.**

Noted.

**The meeting was closed by the Chairman at 19:35.**