

**The minutes of the meeting of Tormarton Parish Council held on Monday 7<sup>th</sup> March 2022 at 19:30 at Tormarton Parish Hall.**

**Councillors:** Cllr S Stevens (Chairman), Cllr K Pool, Cllr S Giles, Cllr Nick Davis and Cllr J Wells.

**In Attendance:** None.

**Absent:** Cllr Nick Davis.

**Members of the Public:** None.

**07/03/2022 – No 1. To receive any questions from the members of public present.**

No questions were received.

**07/03/2022 – No 2. To consider the apologies for absence.**

All Parish Cllrs present. Cllr S Reade present. Cllr B Stokes sent apologies.

**07/03/2022 – No 3. Declaration of Interest.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**07/03/2022 – No 4. To approve the minutes of the Meeting of Tormarton Parish Council held on 7<sup>th</sup> February 2022 and to note any issues.**

**RESOLVED:** It was unanimously agreed to approve the minutes as a true and accurate record.

**07/03/2022 – No 5. To receive any reports from South Gloucestershire Council Councillors.**

**RESOLVED:** Cllr S. Reade confirmed that both Ward Cllrs would be present at the Parish Local Plan and Majors retreat table top talk on Sat 12<sup>th</sup> March.

**07/03/2022 – No 6. To receive updates and discuss the Local plan.**

**RESOLVED:** A Neighbourhood plan can be a light or a full document. It gives control over where the community wants development to take place following on from the SGC call to sites.

Cllr Reade explained that there is a CLT-Community Land Trust available for the development of gifted or low-cost land to benefit the community.

As some development is inevitable therefore engagement and a Neighbourhood plan give some control of the outcome.

**07/03/2022 – No 7. To receive updates regarding the Major's retreat.**

**RESOLVED:** No serious offers for purchase recorded.

Referendum to go out on the 8<sup>th</sup> March for the opinion of the Village regarding purchase of the Major's Retreat.

**07/03/2022 – No 8. To receive an update on the Parish newsletter**

**RESOLVED:** Cllr J Wells prepared and sent out the Newsletter to the Villages.

Cllrs J Wells and Cllr K Pool to alternate Monthly preparation of the newsletter and Cllr S Giles will assist with collating and distribution.

A move towards emailing all parties interested in receiving the newsletter electronically.

Cllr S Stevens to set up a separate mailbox for receiving the email addresses.

Clerk to set up a spreadsheet.

**07/02/2022 – No 9. To discuss West Littleton request for funding Village Gravel Path.**

**RESOLVED:** It was unanimously agreed to approve the Gravel path. It was decided that the path is a village path used by the Villagers and visitors and not an asset of the Church.

Tormarton PC to order the supplies in order to claim back the VAT – Action Clerk.

**07/03/2022 – No 10. To consider any planning applications received.**

P21/06196/LB - Manor Farm West Littleton Road Marshfield South Gloucestershire SN14 8JE

Internal and external alterations to include glazed roof and doors to courtyard to form lobby, installation of 1no rear dormer, replacement windows internal layout changes as detailed in the design and access statement.

**RESOLVED:** It was unanimously agreed to enter a response of NO COMMENT.

P22/01404/LB || The Old Hundred Acton Turville Road Tormarton Internal alterations to remove and replaced existing partitions on basement, ground and first floor.

**RESOLVED:** It was unanimously agreed to enter a response of NO COMMENT.

**07/03/2022 – No 11. Tormarton Parish Council Finance:**

**a) To note the position of the two bank accounts:**

The positions were noted as per the bank statements, which had been circulated. It was also noted there is no change to the Accounts as no payments have been made.

**b) To receive the Bank Reconciliation and Bank Statements for February.** The council did not receive the bank reconciliation for February/March. No records were available for February/March due to change over of Clerk.

**c) To note the income, expenditure and monthly accounts reports for December and January.**  
**Noted.** Not all available due to change over of the Clerk.

d) **To consider the expenditure report and authorise payments.** No Payments payable due to banking permissions unauthorised for new Clerk.

**07/03/2022 – No 12. To adopt the following unchanged policies:**

- a) **Planning Applications Procedure.**
- b) **GDPR and Privacy Policy.**

**RESOLVED:** It was agreed that the policies remain unchanged.

**07/03/2022 – No 13. To carry out the yearly progress review of Tormarton Parish Council's Three-Year Plan, focusing on 2021/2022:**

- a) **Finance, Democracy, Governance and Development.**

**RESOLVED:** It was decided to roll this item over to the next Parish Council meeting.

**07/03/2022 – No 14. To receive updates from members on ongoing Parish issues:**

- a) **Update on Traffic Order Schedule from South Gloucestershire Council.**

It was noted that the road closure for Acton Turville Road needs to be arranged prior to the posts being installed.

- b) **Tormarton & West Littleton "Blackspots".**

Cllr K Pool to contact Miles Harris for an update.

- c) **Tormarton Village Events Parking.**

No updates

- d) **Local Nature Action Plan.**

No updates

- e) **A46 Car Park.**

Cllr S Reade to ask for an update regarding parking

It was noted that a 3<sup>rd</sup> party is interested in taking on the car park and other redundant land.

- f) **The Queen's Platinum Jubilee 2022 Event.**

Meeting set for mid-March. Cllr Wells to investigate cost for 2 trees for both villages.

- g) **Any items considered urgent as directed by the Chairman or the Clerk.**

Cllr J Wells to contact Miles Harris and Matt Lipton, copy Steve Reade regarding the use of herbicide and mowing by Dyson estate on the roadside verge leading out of Tormarton towards Old Sodbury and its effect on biodiversity.

**07/03/2022 – No 15. To receive update from the following committees:**

- a) **Village Hall Committee.** – It was noted that Next meeting Monday 14<sup>th</sup> March. Cllr S Giles to make enquiries regarding the Drinks licence. Cllr K Pool to forward information to Cllr S Giles.
  
- b) **Village Pond Committee.** – It was noted that the maintenance rates have increased meaning that costs likely to rise.  
  
There is an on-going issue with contamination
  
- c) **Playing Field Committee.** - It was noted that Somerset House are now officially using the parking facility as per their arrangement.

**07/03/2022 – No 16.** It was noted that the next Parish Council meeting is on the 4<sup>th</sup> April 2022.