

**Bank account: NatWest Current A/c**  
**Reconciliation as at: 01/10/2026**

|                                                                           |              |
|---------------------------------------------------------------------------|--------------|
| Balance per bank statement at 01/10/2026                                  | 87.09        |
| <b>TOTAL NET BANK BALANCES AT 01/10/2026</b>                              | <b>87.09</b> |
| Opening balance at 01/04/2026                                             | 256.84       |
| Total receipts                                                            | 486.46       |
| Total payments                                                            | -5,856.21    |
| Total transfers                                                           | 5,200.00     |
| <b>Closing balance per cash book (must equal net bank balances above)</b> | <b>87.09</b> |

**Bank account: NatWest Reserve A/c**  
**Reconciliation as at: 01/10/2026**

|                                                                           |                  |
|---------------------------------------------------------------------------|------------------|
| Balance per bank statement at 01/10/2026                                  | 25,342.85        |
| <b>TOTAL NET BANK BALANCES AT 01/10/2026</b>                              | <b>25,342.85</b> |
| Opening balance at 01/04/2026                                             | 18,388.00        |
| Total receipts                                                            | 12,154.85        |
| Total payments                                                            |                  |
| Total transfers                                                           | -5,200.00        |
| <b>Closing balance per cash book (must equal net bank balances above)</b> | <b>25,342.85</b> |

Tormarton Parish Council

Monthly figures - 2026-2027

Figures exclude VAT

All reserves

Payments

|                           | April      |        | May        |        | June       |        | July       |        | August     |        | September  |        | TOTAL YEAR TO DATE |        |          |
|---------------------------|------------|--------|------------|--------|------------|--------|------------|--------|------------|--------|------------|--------|--------------------|--------|----------|
|                           | This month | Budget | This month | Budget | This month | Budget | This month | Budget | This month | Budget | This month | Budget | This year          | Budget | Variance |
| Other Payments            |            |        |            |        |            |        |            |        |            |        |            |        |                    |        |          |
| Miscellaneous Payments    | 10         |        | 176        |        | 52         |        | 40         |        | 0          |        | 52         |        | 330                | 0      | 330      |
| Office expenses           | 0          | 2      | 0          | 2      | 6          | 2      | 0          | 2      | 0          | 2      | 0          | 2      | 6                  | 12     | -7       |
| TOTAL Other Payments      | 10         | 2      | 176        | 2      | 58         | 2      | 40         | 2      | 0          | 2      | 52         | 2      | 336                | 12     | 323      |
| Administration            |            |        |            |        |            |        |            |        |            |        |            |        |                    |        |          |
| Staff costs               | 660        | 383    | 569        | 383    | 883        | 383    | 329        | 383    | 0          | 383    | 1,233      | 383    | 3,674              | 2,300  | 1,374    |
| Audit                     | 275        | 0      | 0          | 350    | 0          | 0      | 0          | 0      | 0          | 0      | 0          | 0      | 275                | 350    | -75      |
| Insurance                 | 0          | 0      | 899        | 800    | 0          | 0      | 0          | 0      | 0          | 0      | 0          | 0      | 899                | 800    | 99       |
| Subscriptions             | 86         | 90     | 0          | 0      | 0          | 0      | 0          | 0      | 0          | 0      | 0          | 0      | 86                 | 90     | -4       |
| Room hire                 | 0          | 8      | 0          | 8      | 0          | 8      | 0          | 8      | 0          | 8      | 0          | 8      | 0                  | 50     | -50      |
| Website and email         | 266        | 350    | 0          | 0      | 0          | 0      | 0          | 0      | 0          | 0      | 120        | 0      | 386                | 350    | 36       |
| Training                  | 0          | 6      | 0          | 6      | 0          | 6      | 20         | 6      | 0          | 6      | 0          | 6      | 20                 | 38     | -18      |
| IT and equipment          | 0          | 13     | 0          | 13     | 0          | 13     | 0          | 13     | 0          | 13     | 0          | 13     | 0                  | 75     | -75      |
| Elections                 | 0          |        | 0          |        | 0          |        | 0          |        | 0          |        | 0          |        | 0                  | 0      | 0        |
| TOTAL Administration      | 1,287      | 850    | 1,468      | 1,560  | 883        | 410    | 349        | 410    | 0          | 410    | 1,353      | 410    | 5,340              | 4,052  | 1,287    |
| Assets and projects       |            |        |            |        |            |        |            |        |            |        |            |        |                    |        |          |
| Defibrillators            | 0          |        | 0          |        | 0          |        | 0          |        | 0          |        | 0          |        | 0                  | 0      | 0        |
| Pond                      | 0          | 29     | 0          | 29     | 0          | 29     | 0          | 29     | 0          | 29     | 0          | 29     | 0                  | 176    | -176     |
| New Projects              | 0          | 208    | 0          | 208    | 0          | 208    | 0          | 208    | 0          | 208    | 0          | 208    | 0                  | 1,250  | -1,250   |
| Speed signs               | 0          | 83     | 0          | 83     | 0          | 83     | 0          | 83     | 0          | 83     | 0          | 83     | 0                  | 500    | -500     |
| West Littleton            | 0          | 29     | 0          | 29     | 0          | 29     | 0          | 29     | 0          | 29     | 17         | 29     | 17                 | 175    | -158     |
| TOTAL Assets and projects | 0          | 350    | 0          | 350    | 0          | 350    | 0          | 350    | 0          | 350    | 17         | 350    | 17                 | 2,101  | -2,084   |
| TOTAL Payments            | 1,297      | 1,203  | 1,644      | 1,913  | 941        | 763    | 389        | 763    | 0          | 763    | 1,422      | 763    | 5,693              | 6,166  | -474     |

Receipts

|                        | April      |        | May        |        | June       |        | July       |        | August     |        | September  |        | TOTAL YEAR TO DATE |        |          |
|------------------------|------------|--------|------------|--------|------------|--------|------------|--------|------------|--------|------------|--------|--------------------|--------|----------|
|                        | This month | Budget | This month | Budget | This month | Budget | This month | Budget | This month | Budget | This month | Budget | This year          | Budget | Variance |
| Other Receipts         |            |        |            |        |            |        |            |        |            |        |            |        |                    |        |          |
| VAT Repayments         | 0          |        | 0          |        | 0          |        | 0          |        | 0          |        | 0          |        | 0                  | 0      | 0        |
| Miscellaneous Receipts | 0          |        | 0          |        | 0          |        | 0          |        | 0          |        | 0          |        | 0                  | 0      | 0        |
| Bank interest          | 12         | 13     | 15         | 13     | 16         | 13     | 15         | 13     | 13         | 13     | 15         | 13     | 85                 | 75     | 10       |
| TOTAL Other Receipts   | 12         | 13     | 15         | 13     | 16         | 13     | 15         | 13     | 13         | 13     | 15         | 13     | 85                 | 75     | 10       |
| Precept                |            |        |            |        |            |        |            |        |            |        |            |        |                    |        |          |
| Precept                | 6,035      | 6,035  | 0          | 0      | 0          | 0      | 0          | 0      | 0          | 0      | 6,035      | 6,035  | 12,070             | 12,070 | 0        |
| TOTAL Precept          | 6,035      | 6,035  | 0          | 0      | 0          | 0      | 0          | 0      | 0          | 0      | 6,035      | 6,035  | 12,070             | 12,070 | 0        |
| TOTAL Receipts         | 6,047      | 6,048  | 15         | 13     | 16         | 13     | 15         | 13     | 13         | 13     | 6,050      | 6,048  | 12,155             | 12,145 | 10       |

**Receipts and Payments schedule - to meeting of 12th October 2026**

**Receipts**

| Voucher | Date       | Description               | Supplier           | Budget line   | Reserve | Total      |
|---------|------------|---------------------------|--------------------|---------------|---------|------------|
| 80      | 30/09/2026 | Precept - 2nd installment | South Glos Council | Precept       | General | £ 6,035.00 |
| 84      | 30/09/2026 | Interest - September      | NatWest            | Bank interest | General | £ 14.88    |

**Payments for approval - All invoices have been examined, verified and certified by the Responsible Financial Officer**

| Voucher | Date       | Description | Supplier | Budget line | Reserve | Total |
|---------|------------|-------------|----------|-------------|---------|-------|
| 81-83   | 30/10/2026 | Staff costs | Clerk    | Staff costs | General |       |

Minute ref: 2026-10/8.2

Invoices checked by: \_\_\_\_\_

# OUTDOOR RISK ASSESSMENT FORM

| TPC                    | Risk Assessment                       |                                     | RISK ASSESS            |          |            |                  |            |              |                |         |          |            |                       |                                                                                   |
|------------------------|---------------------------------------|-------------------------------------|------------------------|----------|------------|------------------|------------|--------------|----------------|---------|----------|------------|-----------------------|-----------------------------------------------------------------------------------|
| Task/Activity          | The Village Play Area                 |                                     | Date Prepared          |          | 17/06/2025 |                  |            |              |                |         |          |            |                       |                                                                                   |
| Manager:               | Jack Turner                           | Review Period: Annual               | Next Review            |          | May 2026   |                  |            |              |                |         |          |            |                       |                                                                                   |
| HAZARD                 |                                       |                                     | Likelihood             |          |            |                  |            | Severity     |                |         |          |            | RISK                  |                                                                                   |
| Ref:                   | Hazards associated with the activity  | Consequence                         | Frequent               | Probable | Occasional | Unlikely         | Improbable | Catastrophic | Critical       | Serious | Marginal | Negligible | Likelihood X Severity | Risk Control Measures                                                             |
|                        |                                       |                                     | 5                      | 4        | 3          | 2                | 1          | 5            | 4              | 3       | 2        | 1          |                       |                                                                                   |
| 1                      | Maintenance of equipment              | Unsafe equipment. Possible Injury   |                        |          |            |                  |            |              |                |         |          |            | 6                     | Weekly inspections by a competent person. Annual play inspection by a specialist. |
| 2                      | Defective equipment                   | Unsafe equipment. Possible Injury   |                        |          |            |                  |            |              |                |         |          |            | 6                     | Weekly inspections by a competent person. Annual play inspection by a specialist. |
| 3                      | Unsafe equipment                      | Unsafe equipment. Possible Injury   |                        |          |            |                  |            |              |                |         |          |            | 6                     | Weekly inspections by a competent person. Annual play inspection by a specialist. |
| 4                      | Repairs to equipment                  | Unsafe equipment. Possible Injury   |                        |          |            |                  |            |              |                |         |          |            | 6                     | Weekly inspections by a competent person. Annual play inspection by a specialist. |
| 5                      | Installation of new equipment         | Not fit for use. Loss of money      |                        |          |            |                  |            |              |                |         |          |            | 4                     | Weekly inspections by a competent person. Annual play inspection by a specialist. |
| 6                      | Perimeter fences being broken or bent | Possible injury. Risk of entrapment |                        |          |            |                  |            |              |                |         |          |            | 8                     | Weekly inspections by a competent person. Annual play inspection by a specialist. |
| 7                      | Gates - Not opening or assisted.      | Possible injury. Risk of entrapment |                        |          |            |                  |            |              |                |         |          |            | 8                     | Weekly inspections by a competent person. Annual play inspection by a specialist. |
| 8                      | Incorrect signage                     | Possible injury. Null insurance.    |                        |          |            |                  |            |              |                |         |          |            | 3                     | Weekly inspections by a competent person. Annual play inspection by a specialist. |
| 9                      |                                       |                                     |                        |          |            |                  |            |              |                |         |          |            |                       |                                                                                   |
| 10                     |                                       |                                     |                        |          |            |                  |            |              |                |         |          |            |                       |                                                                                   |
| 11                     |                                       |                                     |                        |          |            |                  |            |              |                |         |          |            |                       |                                                                                   |
| 12                     |                                       |                                     |                        |          |            |                  |            |              |                |         |          |            |                       |                                                                                   |
| 13                     |                                       |                                     |                        |          |            |                  |            |              |                |         |          |            |                       |                                                                                   |
| 14                     |                                       |                                     |                        |          |            |                  |            |              |                |         |          |            |                       |                                                                                   |
| Risk Assessment Scores |                                       |                                     | 16 - 25 Very High Risk |          |            | 9 - 15 High Risk |            |              | 1 - 8 Low Risk |         |          |            |                       |                                                                                   |